

VERMILION PARISH POLICE JURY
PARISH OF VERMILION, LOUISIANA

PROJECT PERMIT
PIPELINE

PERMIT NUMBER _____
ELECTION DISTRICT _____

_____ hereinafter termed the Applicant, requests a permit of convenience and necessity from the Vermilion Parish Police Jury, hereinafter termed the Grantor, for the use and occupancy of the rights of way of _____ (Road/Body of Water) located in _____ (Section, Township, Range) for the installation, operation or repair of the following described project:

Estimated Start Date of Project: _____ Estimated Completion Date of Project: _____

APPLICANT _____ AGENT _____
ADDRESS c/o _____ SIGNATURE _____
_____ DATE _____

APPLICANT'S EMERGENCY CONTACT NAME _____
EMERGENCY PHONE NUMBER _____

Data to be submitted relative to the proposed PIPELINE location shall include:

- Five copies of the Project Permit form
- Five copies of the Vicinity map showing the entire pipeline or appurtenances to be constructed including operating pressure of the line
- Five copies of a scale plan view of each crossing showing size and type line and a distance from the nearest public road intersection or section line to the proposed roadway and/or water crossing(s)
- Five copies of a scale profile view of the proposed crossing(s) showing type of roadway surface being crossed and/or type and size of channel being crossed
- Five copies of FIRM map showing location of project and Flood Elevation Certificate where required (Item 2 Special Conditions)
- Five copies of the "Certificate of Insurance" form with not less than 3,000,000 per occurrence coverage (Item 2 General Conditions)
- Five copies of a "Certification of Responsibility" stating that Applicant shall be responsible for all damages to parish roads, ditches, and all other infrastructure in connection with all operations
- Permit Fee: \$ _____ Check No. _____ (Page 2 Item 1))

Any other information which may be required by the Grantor shall be furnished to the Grantor by the Applicant free of cost, and that the Applicant shall make any and all changes or additions necessary to make the proposed fixtures and appurtenances thereto satisfactory.

THIS PERMIT IS GRANTED SUBJECT TO THE FOLLOWING SPECIAL CONDITIONS:

1. The Applicant is requested, providing that all things being equal, that local Contractors be used for work done in Vermilion Parish.
2. For any above ground permanent structures a FIRM map of the location shall be provided. If the location is in a flood zone a Certified Flood Elevation Certificate must be obtained from a Registered Engineer or Surveyor and any permanent structures within the flood zone shall be constructed to the Base Flood Elevation (BFE) shown on the Flood Certificate. A building permit will be required from the Permit Office of the Vermilion Parish Police Jury (Contact Building Department Official at 337-898-4300), if applicable.

For any temporary structures in a flood zone a building permit will be required from the Permit Office of the Vermilion Parish Police Jury (Contact Building Department Official at 337-898-4300) , however, will not require a Flood Elevation Certificate.

RECOMMENDED FOR APPROVAL: _____
PARISH ENGINEER

RECOMMENDED FOR APPROVAL: _____
FLOODPLAIN ADMINISTRATOR

Permit granted this _____ day of _____ 20_____.

APPROVED: _____
PARISH ADMINISTRATOR

Permit completed and accepted this _____ day of _____ 20_____.

ACCEPTED: _____
PARISH ADMINISTRATOR

GENERAL CONDITIONS UNDER WHICH PERMIT IS GRANTED

1. The Applicant shall provide a non-refundable Permit Fee made payable to the Vermilion Parish Police Jury calculated as follows:

EACH FIVE (5) MILES OF PIPELINE OR PART THEREOF: \$1000.00

(A \$200.00 late fee will be added to the permit fee for applications filed after construction has begun on a project.)

2. That, the Applicant shall show evidence of liability insurance coverage of not less than \$3,000,000 per occurrence with an appropriate "Certificate of Insurance". This insurance form is to accompany the project permit and all data relative to the proposed project for consideration of approval by the Police Jury.
3. That all fixtures and appurtenances thereto, after having been erected, shall at all times be subject to inspection and the right is reserved to require such changes, additions, repairs, relocations and adjustments as may at any time be considered necessary to permit the relocations, reconstruction, widening and maintaining of the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees, or other bodies of water, and to provide proper and safe protection to life and property on or adjacent to the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees, or other bodies of water, or in the interest of safety to traffic on the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees, or other bodies of water, and that the cost of making such changes, additions, repairs and relocations shall be borne by the Applicant, except that Applicant shall not bear such costs where they are attributable to work outside of right-of-ways owned by the Police Jury or other public or government entities.
4. That, the Applicant shall perform any maintenance work which is required any time after installation or when construction is completed and accepted. Such maintenance work shall include proper filling with suitable material of settled trench or earth fill and repairing of damage caused by such settlement to the road surface or other structures. Any damage to hard surface roads must be repaired at the Applicant's expense as per instructions of the parish road superintendent.
5. That, the Applicant upon being so directed by the Grantor or its duly appointed agents, shall remove, rebuild, or make good, at his own expense, any work which may be considered defective. That, in the event Applicant fails to correct any defects after the work is performed, and after 10-days notice by mail is made to Applicant at his last known address, then Grantor shall correct or order corrected any such defect and all work will be billed to the Applicant of the permit.
6. That, upon completion of construction, the Applicant is to remove from the Grantor's property all materials left from the construction, all scaffolding, forms, extra excavation, etc., and is to thoroughly clean and leave the Grantor's property in its original condition.
7. **No later than 30 days after completion, the Applicant shall provide the Parish Engineer as-built drawings and a "Letter of Completion" for the project. The Engineer will make a final inspection of the work and submit a written report to the Grantor. If the report states that the work was satisfactorily completed, final "Acceptance" of the project will then be issued by the Vermilion Parish Police Jury.**
8. That, types of construction and other specifications shall be in accordance with accepted standard practice. Suitable barricades, danger signs, and lights shall be erected when necessary.
9. That, the Applicant agrees to hold harmless the Grantor and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.
10. When and so long as the facilities involved in this permit are used in interstate commerce, this permit is conditioned on there being in force a certificate of convenience and necessity issued by the Federal Power Commission, or such other Federal Agency as may be so authorized by Congress to the Applicant and upon the Applicant's compliance with all the terms of such certificate and the orders issued in connection therewith.
11. That, the Applicant is required to be familiar with Federal, State, and Local Laws and is required to secure all necessary licenses, etc., and shall carry out his work in accordance with all such laws and regulations.
12. That, the Applicant involved in onshore or offshore drilling for the exploration of oil, gas, or other minerals, within the boundaries of the Parish of Vermilion, shall obtain a separate "drilling" permit from the Vermilion Parish Police Jury and provide an "Emergency Contingency Plan" for the site, which such plan shall be approved by the Vermilion Parish – Office of Homeland Security / Emergency Preparedness Director/LEPC Chairperson, and shall include resources and procedures in place for the response and prevention of releases of oil or hazardous waste constituents to the air, soil, and surface or ground water as required by Federal and State Government procedures. In addition, in the event of an emergency situation that requires the evacuation of an area around the site, the permit holder shall be required to hold a "Status Conference" every 48-hours with the evacuees and emergency response personnel.
13. That, any repairs, relocations, or enlargements of the permitted facilities shall require a separate and new permit application and will be subject to the Vermilion Parish Police Jury's current project permit requirements in force at that time.
14. That, when pipeline is no longer in use as permitted, all pipeline/flowlines and above ground facilities occurring in parish road right of ways, other public property or in public canals, streams and waterways shall be removed within 120 days of abandonment unless prior written approval to leave such structures in place is received from the Vermilion Parish Police Jury. This condition does not preclude the necessity for revising the current permit or obtaining a separate Coastal Use Permit, should one be required, for such removal activities.

STANDARDS FOR THE INSTALLATION OF PIPELINES ON PARISH ROAD RIGHTS-OF-WAY

A. GENERAL

1. All safety precautions for the protection of the traveling public must be observed. Undue delay to traffic will not be tolerated.
2. Installation of pipelines shall be jacked or bored under hard-surfaced roadway from right-of-way to right-of-way. When jacking or boring, the bored hole or excavation ahead of the pipe shall be just large enough to receive the pipe.
3. Installation of pipelines under all roadways shall be cased from right-of-way line to right-of-way line. Except for pipelines of 6-inches in diameter or smaller, operating under pressures of 200-psi or less need not be cased. Un-cased crossing will also be permitted provided they are in compliance with Louisiana Department of Transportation and Development Engineering Directives and Standards Manual No. IV. 2.1.9 and Supplement. No repairs will be allowed on the pipeline not encased under hard-surfaced roads, but shall be replaced with a new line.
4. Installation of pipelines under gravel or shell roads may be laid by open cut method, unless noted otherwise in the Special Conditions. During construction by this method one-half of the road shall be kept open at all times.
5. All excavations within the limits of the rights-of-way shall be backfilled and tamped in 6-inch layers. The top 6-inches of backfill of all excavation in the road surface shall be 610 limestone and compacted to 95% of maximum density.
6. When required by the Grantor or its duly appointed agents, additional approved materials will be added to any roadway used by the Applicant to restore the road surface to its original condition at the expense of the Applicant.
7. When making repairs to the pipelines, these standards shall also govern.
8. All pipelines must be identified showing pipeline company's name, mailing address, and emergency telephone number. Identification plates shall be located directly above the pipeline at the right-of-way line on both sides of all roadway crossings.

B. PARALLEL TO THE ROADWAY

1. Pipelines paralleling the roadway are not allowed in the Parish road right of way.

C. CROSSING THE ROADWAY

1. Applicant shall provide at each gravel, shell or dirt road crossing 3-inches of compacted limestone material (610) for a distance of 50-feet each side of pipeline crossing for the width of the roadbed and 3-inches of limestone on all shoulders of all asphalt road crossings for the same distance if so ordered by the Grantor.
2. All asphalt parish road crossings shall be jacked or bored. (Note: These conditions shall pertain to all roads, regardless of whether or not they are shown on the permit location maps and/or designated as parish roads at the time of the application.)
3. All roadside ditches shall be crossed with 4-foot minimum cover below flow-line.

STANDARDS FOR THE INSTALLATION OF PIPELINES ON CROSSING STREAMS OR ITS RIGHT-OF-WAY

A. GENERAL

1. Streams shall be defined as any drainage ditch, canal, bayou, river, lake, or other body of water over which the Grantor has jurisdiction.
2. Pipelines may be installed by the directional boring or open cut method unless otherwise noted in the Special Conditions.
3. All excavations within the limits of the rights-of-way shall be backfilled and tamped in 8-inch layers. Unless indicated otherwise, the canal right of way is assumed to extend 100 feet on either side of the canal banks. Shell, rip-rap, sand, or earth bag shall be used for the last 9-inches of the backfill over the trench from 5-feet behind top of bank to 5-feet behind top of bank of the stream. For streams carrying water of depths greater than 5-feet, a suitable bulkhead shall be erected.
4. All construction on streams under the jurisdiction of the Louisiana Department of Natural Resources (DNR) and/or the Corps of Engineers (COE) must be constructed in accordance with their requirements. A permit from the DNR and/or the COE for streams under their jurisdiction must accompany this application.
5. All pipelines must be identified showing pipeline company's name, mailing address, and emergency telephone number. Identification plates shall be located directly above the pipeline at the top bank on both sides of all stream crossings.

B. DEPTH AND WIDTH REQUIREMENTS

1. Gulf Intercoastal Waterways: authorized section from Atchafalaya River to Sabine River -16' MLG X 200': Required depth and width to top of pipe -22.0' MSL across 200' bottom width, side slopes 1:3.
2. Vermilion River: authorized section from Vermilion Bay to Gulf Intercoastal Waterways -8' MLG X 80', from Gulf Intercoastal Waterways northward -9' MLG X 100': Required depth and width to top of pipe from Gulf Intercoastal Waterways southward -22.0' MSL or five (5) feet below bottom of stream, whichever is lower, across 125' bottom width, side slopes 1:3. From Gulf Intercoastal Waterways northward -20.0' MSL or five (5) feet below bottom of stream, whichever is lower, across 125' bottom width, side slopes 1:3.
3. Vermilion Bay Fairway (Pass to Vermilion River): Required depth and width to top of pipe -22.0' MSL across 200.0' bottom width, central to fairway, side slopes 1:3.
4. Vermilion Bay Fairway (Pass to Bayou Carlin): Required depth and width to top of pipe -20.0' MSL across 200.0' bottom width, central to fairway, side slopes 1:3.
5. Fresh Water Bayou, Louisiana: authorized section -12.0' MLG X 125.0': Required depth and width to top of pipe -20.0' MSL across 165.0' bottom width, central to channel, side slopes 1:3.
6. Open Waters: Required depth to top of pipe 3-feet below bottom.
7. All Drainage Ditches and Canals: Required depth and width to top of pipe 8-feet below flowline of channel for a width of twice the width of the existing channel.